

PageMaker MCQ Question Answer

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Question: 1. A page can be divided into maximum of 8 columns.

Option A. True

Option B. False

Question: 2. Maximum Undo level is 9999.

Option A. True

Option B. False

Question: 3. Shortcut key to activate Text tool is Alt + Shift + F1.

Option A. True

Option B. False

Question: 4. The Cropping tool is used to Trim any object.

Option A. True

Option B. False

Question: 5. Ctrl + 0 is the shortcut key to Fit in Window view .

Option A. True

Option B. False

Question: 6. In case of Hanging Indentation, the value of first line should be positive.

Option A. True

Option B. False

Question: 7. Before placing an In-line Graphic we have to place the cursor after selecting the Text tool .

Option A. True

Option B. False

Question: 8. We can change the default colour of the page.

Option A. True

Option B. False

Question: 9. By double clicking on Pointer Tool, we get Preference Dialog Box.

Option A. True

Option B. False

Question: 10. Short cut key for Reverse command is Shift + Ctrl + V.

Option A. True

Option B. False

Question: 11. We can change the format of page number.

Option A. True

Option B. False

Question: 12. We can work with two types of graphic in PageMaker.

Option A. True

Option B. False

Question: 13. We can change the value of default Autoleading in PageMaker.

Option A. True

Option B. False

Question: 14. In PageMaker we cannot separate the Frame and it's content.

Option A. True

Option B. False

Question: 15. We cannot add new color in Color Palette in PageMaker.

Option A. True

Option B. False

Question: 16. Choose View > Show Master Pages to display the Master Pages palette.

Option A. True

Option B. False

Question: 17. Press Shift + Spacebar to zoom in. Press Ctrl + Shift + Spacebar to zoom out.

Option A. True

Option B. False

Question: 18. When Double-sided is selected, side margins are labeled Inside and Outside. Otherwise, side margins become left and Right.

Option A. True

Option B. False

Question: 19. The maximum page size in PageMaker is 42 X 42 inch.

Option A. True

Option B. False

Question: 20. In PageMaker the minimum Point Size is 8pt.

Option A. True

Option B. False

Question: 21. To change the page number style, we have to click _____ button in the _____ dialog box from the _____ menu.

Option A. Number, Page Setup, File

Option B. number, Document Setup, File

Option C. Page Number, Prefarence, File

Option D. Page Number, Numbering, Insert

Question: 22. The default page size in PageMaker 6.5 is _____.

Option A. A4

Option B. Custom

Option C. 210 X 297 mm.

Option D. Letter

Question: 23. The Cropping tool is used to trim any _____ graphics.

Option A. Inline

Option B. Imported

Option C. Mask

Option D. None of the above

Question: 24. Text Wrap can not be used in case of _____ graphics.

Option A. Inline

Option B. Imported

Option C. Both of the above

Option D. None of the Above

Question: 25. The shortcut key to select the arrow pointer tool is ____.

Option A. Alt+F1

Option B. Ctrl+Spacebar

Option C. F9

Option D. None of the above

Question: 26. Indents and Tabs option provides _____ types of Tab.

Option A. 3

Option B. 5

Option C. 4

Option D. None of the above

Question: 27. In PageMaker, we can create the border automatically around the object,

by using _____ option from Utilities > Plug-ins.

Option A. Border

Option B. Keyline

Option C. Outline

Option D. None of the above

Question: 28. Paragraph Specification dialog box provides _____types of Alignment.

Option A. 4

Option B. 6

Option C. 5

Option D. None of the above

Question: 29. Short cut key of Style palette is _____ .

Option A. Ctrl+8(eight)

Option B. Ctrl+B

Option C. Shift+Ctrl+S

Option D. None of the above

Question: 30. The keyboard shortcut for Force Justify is _____ .

Option A. Shift+Ctrl+Y

Option B. Ctrl+J

Option C. Shift+Ctrl+F

Option D. None of the above

Answer Sheet

1	B	
2	B	
3	A	
4	A	
5	A	
6	B	
7	A	
8	A	
9	A	
10	A	
11	A	
12	A	
13	A	
14	B	
15	B	
16	B	
17	B	
18	A	
19	A	
20	B	
21	B	
22	D	
23	B	
24	A	
25	C	
26	C	
27	B	
28	C	
29	B	
30	C	